

IT RESOURCES USAGE CHARTER OF THE MOLTECH-ANJOU LABORATORY

Purpose and Scope of this Charter

The purpose of this charter is to define the rules governing the use of the IT resources of the MOLTECH-Anjou laboratory. In particular, it specifies users' responsibilities in compliance with applicable legislation.

The following rules and obligations apply to anyone authorized to use the laboratory's IT systems and resources. Failure to comply with these rules entails the user's personal responsibility.

Conditions of Access to the IT Resources of MOLTECH-Anjou Laboratory

The right to access the laboratory's network and IT systems is personal, non-transferable, and terminates when the user leaves the laboratory. Such access is restricted to professional activities.¹

Access codes are strictly personal, and each user is responsible for their proper use.

Duties of Users

Security Rules

- Users must not use accounts other than those for which they have been authorized.
- They must refrain from attempting to obtain or decipher another user's password.²
- Users must not provide third parties with access to the laboratory's systems, whether such access originates internally or externally.
- They must not deliberately disrupt the IT system, whether by abnormal handling of equipment or by using disruptive software.
- Users must ensure they log off or lock their session before leaving their workstation unattended.

Confidentiality of Information

Users are required to exercise discretion regarding any confidential information they may access through the use of IT resources.

Protection of Personal Privacy

The creation of any file containing personal data requires prior authorization from the Commission nationale de l'informatique et des libertés (CNIL).³

Information Dissemination

Users must ensure that any information they disseminate via networks complies with current legislation, and in particular does not infringe on privacy or the integrity of others.

Intellectual Property

The use and publication of documents (text, images, sound, etc.) must comply with intellectual property law (Law 92-597 of July 1, 1992) and with the requirements of rights holders.

Respect for Supervising Authorities' Charters

Users agree to fully comply with the IT resource usage charters of supervising authorities:

- University of Angers IT resources usage charter⁴
- CNRS IT resources usage charter⁵

The IT unit of the MOLTECH-Anjou laboratory reserves the right to employ any lawful means deemed necessary to verify compliance with this charter and to exclude without prior notice any user who has directly or indirectly violated it.

The laboratory's IT unit cannot be held responsible for damage caused by failure to comply with this charter.

¹ Professional activities include research and teaching, technical developments, technology transfers, dissemination of scientific, technical, and cultural information, experimentation with new services of a technically innovative nature, as well as administrative or management activities related to these domains.

² Simply accessing a system without authorization constitutes an offense, even if no alteration of data or system functionality results. If such alterations are observed, the applicable penalties are doubled (Article 323-1 of the Penal Code). Fraudulent introduction or modification of data is covered by Articles 323-3 and 323-4 of the Penal Code.

³ The Penal Code defines offenses in this area not only in cases of intentional wrongdoing but also when negligence or recklessness is involved. It specifies the applicable penalties in the section entitled "Violations of individual rights resulting from files or IT processing" (Articles 226-16 to 226-22).

⁴ Available at:

<https://www.univ-angers.fr/fr/vie-des-campus/numerique/systeme-d-information.html>

⁵ Available at:

https://www.dgdr.cnrs.fr/elections/csi/Liste_electorale_et_candidatures/20140108_charte_SSI_CNRS.pdf